

Skagway Recreation Center Equipment Rental Form

Name _____ Phone _____ Email _____

Pick Up Date/ Time _____ Drop off Date/Time _____

Item	Quantity	Piece per day	Days	Total	STAFF INITIALS	
					Check Out	Check In
Table/Chairs/ Settings						
Tent		\$25.00				
Table		\$8.00				
Chair		\$1.50				
Table Cloth Black		\$8.00				
Table Cloth White		\$8.00				
Butter Knife		\$0.25				
Fork		\$0.25				
Soup Spoon		\$0.25				
Teaspoon		\$0.25				
Silverware Divider		\$5.00				
Dinner Plate		\$1.00				
Soup/Salad Bowl		\$1.00				
Serving Equipment						
Sm. Serving tray		\$1.00				
Bus Tubs		\$8.00				
Clear Bowl LARGE		\$5.00				
Clear Bowl X-LARGE		\$8.00				
Red Plastic Bowl		\$1.00				
Green Plastic Bowl		\$1.00				
Serving Tongs		\$1.00				
Serving Spoons (Slotted)		\$1.00				
Serving Spoons(Regular)		\$1.00				
Buffet Equipment						
Chip Warmer		\$20.00				
Hot Cheese Dispenser		\$25.00				
Popcorn Machine		\$50.00				
Hot Dog Machine		\$50.00				
Soup Warmer		\$25.00				
Chafing Set (Rectangle)		\$20.00				
Chafing Set (Round)		\$15.00				
Beer Pitcher		\$5.00				
Hot Water Maker		\$10.00				
Bunn Coffee Maker		\$25.00				
Coffee Pot		\$5.00				
Coffee Dispenser		\$10.00				
Coffee Urns/Makers		\$20.00				
Cold Beverage Dispensers		\$20.00				
Total:					Deposit CC ONLY	
Discount					CC#	
Grand Total:					Exp.:	CVV:

**All items must be returned clean and in the condition it was rented.
 Damaged or unreturned items shall be replaced in full at the cost of the renter.
 Cleaning Deposit: \$100-Damage/Replacement Deposit: \$150-Total Deposit: \$250**